



## Jobsite Continuity Planning – Managing COVID-19 Exposure Control Measures for Active Construction Jobsites

### Develop and Implement a Worker Communication Protocol

- ✓ Establish jobsite protocols for workers who believe they have been directly exposed to others (friends, family members, co-workers, etc.) or are showing signs and/or symptoms of a common cold, seasonal allergies, Influenza/flu or COVID-19:
  - **The worker should not come to the jobsite** – they should remain at home while they determine their potential illness.
  - The worker should call their supervisor immediately to discuss their current health condition.
  - The worker should immediately call their primary medical provider to discuss their health condition. The worker should avoid going to the ER/medical facility unless instructed by their doctor.
  - Once the worker has called and discussed with their medical provider and a diagnosis has been established with a treatment plan, they should notify their supervisor and discuss the next steps.
  - An individual absence work plan will be developed on a case-by-case basis with each affected worker.
- ✓ Establish a protocol if a worker who has been working on the jobsite notifies supervision they have:
  - A positive COVID-19 test.
  - Potentially been exposed to another person which has tested positive for COVID-19.
  - Has developed symptoms during work and needs to leave the project.
- ✓ Jobsite management should determine interaction with other workers and the level of close contact per CDC guidelines (refer for the most recent updates to these guidelines). Company leadership and Human Resources (HR) should evaluate to determine:
  - If there was “Close” or “Minimal” contact with other worker(s) – Human Resources (HR) should notify impacted worker(s) they are being sent home to consult with their primary medical provider to discuss testing or a treatment plan.

- Before a worker can return to the jobsite, they need to provide a doctor's release indicating they can return to work.
- Company Leadership and Human Resources (HR) should determine jobsite actions (e.g. temporary partial or a full closure).
- Determine the areas this employee worked - Thoroughly clean & disinfect these areas following the CDC guidelines.
- ✓ Communication to Client, Subcontractors, Vendors as appropriate, should include:
  - Jobsite status.
  - Date ill employee was last on site.
  - Locations/areas used by employee.
  - Confirmation of notification of others per CDC close contact definition.
  - Confirmation that affected areas have been cleaned per CDC recommendations.

### **Jobsite Notification Postings**

Post the following notifications at jobsite entrances and work areas to prevent the spread of COVID-19:

- ✓ Stay at home when sick
- ✓ Avoid personal contact by practicing social distancing
- ✓ Social distancing guidelines
- ✓ Cough and sneeze etiquette
- ✓ CDC Guidelines on personal hygiene/hand washing practices
- ✓ Notification requirements if workers develop any signs or symptoms

### **Worker Hygiene and Personal Health**

- ✓ The CDC has developed the following guidelines for workers to help minimize exposure:
  - Minimize direct contact (shaking hands, etc.)
  - Avoid touching any part of face, mouth or eyes before washing hands
  - Wash hands often with soap and water for at least 20 seconds, especially after blowing nose, coughing, or sneezing; going to the bathroom; and before eating or preparing food.
  - If soap and water is not available, use a hand sanitizer that contains at least 60% alcohol.
  - Cover mouth and nose with tissue when coughing or sneezing. Immediately dispose of the tissue in the trash.



- ✓ Provide additional hand washing stations or hand sanitizer in locations that maximize use (inside and outside contractor trailers, entrance to building or building envelope, main walkways/pathways, outdoor toilets, etc.).

## **Guidelines for Jobsite Screening for COVID-19**

- ✓ Post signage at the entrance to the jobsite that screening will be performed.
- ✓ Develop policy to address consistent screening procedures that ensures employee privacy.
  - Establish separate screening area beyond the jobsite entrance.
- ✓ Designate individuals to screen all persons entering the project site (medical professionals or trained employees).
  - Identify appropriate PPE (appropriate gloves, etc.) for these individuals.
- ✓ Identify screening tools to be used on all workers and visitors entering the site (health questionnaire, temperature checks, etc.).
- ✓ Proper disinfection of screening area and tools.
- ✓ If worker or visitor is identified as having either a temperature of 100.4 degrees or higher, or observed symptoms of COVID-19, the contractor should:
  - Develop specific procedures/protocols to address on an individual basis.
  - Instruct the person to seek additional medical care.
  - Notify Human Resources (HR) to provide additional guidance to the employee.

## **Cleaning & Disinfecting at the Jobsite**

- ✓ Clean and disinfect common areas, break/lunch areas and other employee gathering areas at least daily or more if needed following the CDC guidelines.
- ✓ Empty garbage/trash containers and clean daily.
- ✓ Clean the portable toilets frequently:
  - Ensure that the cleaning service is using a disinfecting product that meets CDC guidelines.
  - Ensure each portable toilet has an ample supply of hand sanitizer. If not, provide portable handwashing stations with soap and water at each location.
  - Establish a cleaning schedule and provide cleaning supplies for high touch items:
    - Shared computer keyboard, touch screens, phones, plan tables, pens and other items, including locks, gates and doorknobs, light switches, etc.
    - Shared tools and battery chargers, gang box handles, etc.



- Break areas and lunchrooms, including tables and chairs
- Restrooms – including handles, seats, locks, hand-wash stations, and soap dispensers
- Shared jobsite equipment and vehicles

## **Social Distancing Guidelines for the Jobsite**

- ✓ If possible, plan work to maintain 6-foot social distancing guidelines with co-workers and other contractors.
- ✓ Morning Safety Meetings/Huddles or other activities such as Stretch & Flex should be done in smaller crew sizes while maintaining social distancing of 6 feet or more.
- ✓ Do not hold or participate in jobsite meetings of 10 or more attendees
  - Recommend postponing non-essential gatherings (celebrations or lunches).
- ✓ Reconfigure break spaces to allow social distancing of 6 feet.
- ✓ When space is limited, stagger shifts and/or break times to allow social distancing.
- ✓ Eliminate the following at Jobsites:
  - Community/self-serve food (such as lunch buffets, donuts, candy dishes, etc....).
  - Community/self-serve coffee pots, water dispensers, hot boxes and microwaves from break and other common areas.
  - Lunch trucks or other food catering services.

