



Jobsite Control Plan for COVID-19 Exposure Prevention and Response

If you have a specific question about this Plan or COVID-19, please ask your supervisor, crew lead or HR representative.

(**Company Name**) takes the health and safety of our employees very seriously. With the spread of the coronavirus or COVID-19, the following COVID-19 Exposure Prevention and Response Plan has been developed and will be implemented, to the extent feasible and appropriate at our jobsites. (**Company Name**) has also created a COVID-19 response team to monitor the related guidance from the U.S. Center for Disease Control and Prevention (CDC), as well as the Occupational Safety and Health Administration (OSHA).

This Plan is based on current information available from the CDC and OSHA at the time of its development and is subject to change based on further information provided by the CDC, OSHA and other public officials.

Jobsite Notification Postings

The following notifications will be posted at jobsite entrances and work areas to notify and inform workers how to minimize/prevent the spread of COVID-19:

- ✓ Stay at home when sick
- ✓ Avoid personal contact by practicing social distancing
- ✓ Social distancing guidelines
- ✓ Cough and sneeze etiquette
- ✓ CDC Guidelines on personal hygiene/hand washing practices
- ✓ Notification requirements if workers develop any signs or symptoms

Worker Responsibilities

(**Company Name**) is asking all employees to help with our prevention efforts to minimize and prevent the spread of COVID-19 at our jobsites. (**Company Name**) has implemented various housekeeping, social distancing, and other best practices at jobsites for our employees to follow. If a worker is showing signs and/or symptoms of a common cold, seasonal allergies, Influenza/flu or COVID-19, or



they have been directly exposed to others (friends, family members, co-workers, etc.) with symptoms or a confirmed positive test:

- ✓ **The worker should not come to the jobsite** – they should remain at home while they determine their potential illness.
- ✓ The worker should call their supervisor or crew lead immediately to discuss their current health condition.
- ✓ The worker should immediately call their primary medical provider to discuss their health condition. The worker should avoid going to the ER/medical facility unless instructed by their doctor.
- ✓ Once the worker has called and discussed with their medical provider and a diagnosis has been established with a treatment plan, they should notify their supervisor and discuss the next steps.
- ✓ An absence work plan will be developed on a case-by-case basis with each affected worker.

In addition, if an employee develops the following symptoms of COVID-19 while on the jobsite, they shall notify their supervisor or crew lead:

- ✓ Coughing
- ✓ Fever
- ✓ Shortness of breath, difficulty breathing
- ✓ Early symptoms such as chills, body aches, sore throat, headache, diarrhea, nausea/vomiting, and runny nose.

Potential Jobsite Exposure Response

The following protocol has been established if a worker who has been working on the jobsite notifies supervision they have:

- ✓ A positive COVID-19 test.
- ✓ Potentially been exposed to another person who has tested positive for COVID-19.
- ✓ Developed symptoms of COVID-19 during work and needs to leave the project.

Jobsite management will identify interaction with other workers and the level of contact per CDC guidelines (refer for the most recent updates to these guidelines). Jobsite supervision and Human Resources (HR) will evaluate to determine:

- ✓ If there was “Close” or “Minimal” contact with other worker(s) – Human Resources (HR) will notify impacted worker(s) they are being sent home to consult with their primary medical provider to discuss testing or a treatment plan.



- Before a worker can return to the jobsite, they shall provide a doctor's release indicating they can return to work.
- ✓ Company Leadership and Human Resources (HR) will determine jobsite actions (e.g. temporary partial or a full closure).
- ✓ Determine the areas this employee worked. Thoroughly clean & disinfect these areas following the CDC guidelines.

Communication to other contractors or vendors as appropriate and will include:

- ✓ Jobsite status.
- ✓ Date ill employee was last on site.
- ✓ Locations/areas used by employee.
 - Confirmation of notification of others per CDC close contact definition.
 - Confirmation that affected areas have been cleaned per CDC recommendations.

Worker Personal Hygiene Guidelines

The CDC has developed the following guidelines for worker hygiene to help minimize exposure and the spread of COVID-19:

- ✓ Eliminate direct contact (shaking hands, etc.)
- ✓ Avoid touching any part of face, mouth or eyes before washing hands
- ✓ Wash hands often with soap and water for at least 20 seconds, especially after blowing nose, coughing, or sneezing; going to the bathroom; and before eating or preparing food.
- ✓ If soap and water is not available, use a hand sanitizer that contains at least 60% alcohol.
- ✓ Cover mouth and nose with tissue when coughing or sneezing. Immediately dispose of the tissue in the trash.

Social Distancing Guidelines for the Jobsite

The following jobsite social distancing guidelines have been developed based on the CDC recommendations. Jobsite supervision will implement, to the extent possible, the following controls:

- ✓ Plan work to maintain 6-foot social distancing guidelines with co-workers and other contractors.
- ✓ Morning Safety Meetings/Huddles or other activities such as Stretch & Flex should be done in smaller crew sizes while maintaining social distancing of 6 feet or more.



- ✓ Do not hold or participate in jobsite meetings of 10 or more attendees - maintain social distancing of 6 feet or more.
 - Recommend postponing non-essential gatherings (celebrations or lunches).
- ✓ Reconfigure break spaces to allow social distancing of 6 feet.
- ✓ When space is limited, stagger shifts and/or break times to allow social distancing.
- ✓ Where work trailers are used, only necessary employees should enter the trailers and all employees should maintain social distancing while inside the trailers.
- ✓ The following will be eliminated on the Jobsite:
 - Community/self-serve food (such as lunch buffets, donuts, candy dishes, etc....).
 - Community/self-serve coffee pots, water dispensers, hot boxes and microwaves from break and other common areas.
 - Lunch trucks or other food catering services.

Cleaning & Disinfecting at the Jobsite

The following jobsite practices have been developed to protect workers and to help minimize potential exposure to COVID-19:

- ✓ Workers performing cleaning will be provided proper personal protective equipment (PPE).
- ✓ Clean and disinfect common areas, break/lunch areas and other employee gathering areas at least daily or more if needed following the CDC guidelines.
- ✓ Empty garbage/trash containers and clean daily.
- ✓ Clean the portable toilets frequently:
 - Ensure that the cleaning service is using a disinfecting product that meets CDC guidelines.
 - Ensure each portable toilet has an ample supply of hand sanitizer. If not, provide portable handwashing stations with soap and water at each location.
- ✓ Establish a cleaning schedule and provide cleaning supplies for high touch items:
 - Shared computer keyboard, touch screens, phones, plan tables, pens and other items, including locks, gates and doorknobs, light switches, etc.
 - Employees should limit the use of co-worker's tools and equipment. To the extent tools must be shared, use a disinfectant to clean tools before and after use.
 - Break areas and lunchrooms, including tables and chairs.
 - Restrooms – including handles, seats, locks, handwash stations, and soap dispensers.
 - Shared jobsite equipment and vehicles.



Guidelines to Implement Jobsite Screening for COVID-19

Prior to the jobsite beginning any type of worker testing for COVID-19, the following controls will be established:

- ✓ Signage will be posted at the entrance to the jobsite to inform workers that screening will be performed.
- ✓ Screening areas should also maintain social distancing guidelines – considerations for additional screening areas may be needed to prevent long lines from forming.
- ✓ Consistent screening practices will be implemented to ensure employee privacy.
 - A separate screening area beyond the jobsite entrance will be used to conduct screening.
- ✓ Specific individuals will be identified to screen all workers or visitors entering the project site (medical professionals or trained employees).
 - Appropriate PPE (gloves, face protection, etc.) will be identified for these individuals.
- ✓ Screening tools will be identified, used and disinfected for all workers and visitors entering the site (health questionnaire, temperature checks, etc.).
 - Ensure proper disinfection of the screening area.
- ✓ If a worker or visitor is identified as having either a temperature of 100.4 degrees or higher, or observed symptoms of COVID-19, the following will occur:
 - Specific procedures/protocols will be followed on an individual basis.
 - Instruct the worker or visitor to seek additional medical care.
 - Notify Human Resources (HR) to provide additional guidance to the worker.

Confidentiality and Worker Privacy

The confidentiality of all medical conditions will be maintained in accordance with applicable privacy laws, to the extent possible. **(Company Name)** reserves the right to inform our workers, subcontractors, vendors/suppliers or visitors that an unnamed employee has been diagnosed with COVID-19 so those individuals may take measures to protect their own health.

